Corrective Action Plan

New Jersey Student Learning Assessments (NJSLA)
New Jersey Graduation Proficiency Assessment (NJGPA)

County Name and Code	
District Name and Code	
School Name and Code	
Name and Title of Person Completing CAP Form	
Phone Number and Email Address	
Date of Test Security Breach or Irregularity	
Description of Test Security Breach or Irregularity	
Status of Test Security Breach or Irregularity for Students Involved	
Status of Test Security Breach or Irregularity for District or School Personnel Involved	

Corrective Action Plan (CAP)
 	
Steps Taken to Prevent Future Test Security Breaches or Irregularities
 	
    • **Before Test Administration**
 	
    • **During Test Administration**
 	
    • **After Test Administration**
	Before Test Administration
	
	During Test Administration
	
	After Test Administration

Date CAP Form Completed	

When this form is completed, it must be saved as follows:

- Title of the form must be "**District Name_School Name_Testing Program_Year_Date_CAP**"

    o For example: "**Any District_Any School_NJGPA_2021_112921_CAP**"

Districts are required to maintain a record of this completed CAP Form for a minimum of four consecutive assessment cycles. This completed form must be uploaded directly in PAN and the support request number should be emailed to the NJSLA or NJGPA state contact.